

#### Building Directory Touch Quick Installation Guide

For complete instructions visit https://yourdigitaldirectory.com/buildingdirectoryinstall



#### 1. Mount Display/Devices

If the display is not already mounted, use supplied mount or purchase a mount which will fit and hold the size and weight of the display. Follow the supplied mounting instructions and make sure the mount is installed into the wall studs (see last page for ADA info). Also mount any other equipment included such as computers, modems, etc.

### 2.Connections 🛛 🟺

Connect the HDMI cable to the HDMI port on the Your Digital Directory (YDD) directory computer to the HDMI 1 port on your touch display screen.



Connect the YDD Directory Computer to the \*internet by plugging in the Ethernet cable to the existing RJ45 wall jack or existing internet connection (if wireless, skip to step 3).





\*if your network has a firewall, you may need to configure the firewall to allow 2-way data traffic between the directory computer and the YDD servers. See included network requirements document or visit yourdigitaldirectory.com/buildingdirectoryinstall for more information.

Connect the YDD Directory Computer to the touch display with the USB cable. Make sure the connect the large plug to the computer and the small plug (USB C) to the touch display.



Connect all the power cords into a surge protector and plug into the wall outlet. Turn on the display and continue to the next step.



## Setup Display

Once you have turned on the display, you will need to go through the menu to do a quick setup. You can watch a <u>video here</u> on the steps or do the following: <u>Video</u> – set to fill screen, video port discovery on, brightness sensor on, (others default) <u>Color</u> – can leave default settings

Audio – can leave default settings

Information – skip

<u>Power</u> – power loss behavior set to last state, other settings default

<u>Time</u> – set date/time, on/off schedule set if you want the display to turn on and off at certain times

On Screen Display – portrait orientation landscape always, others default

## Setup Wireless Access (if applicable)

(We highly recommend using hardwire) Once you have completed step 1 and 2, connect the USB Keypad (the computer should already be on from previous step). Once the YDD Directory Computer has started playing the campaign, left click anywhere on the screen and stop the campaign. Select the OS settings to connect to the wireless network.

# 3. Restart the Player (

The YDD Directory Computer now needs to be restarted in order for the connections to be initiated. You can do this by powercycling the device (disrupt the power). It will automatically restart once you plug it back in.

## 4.Start Using

All of your existing tenants should already be pre-loaded. If you want to make changes, click on the supplied user interface link and start making updates. Please contact Your Digital Directory at <a href="mailto:support@yourdigitaldirectory.com">support@yourdigitaldirectory.com</a> and let us know you have completed the installation so we can check for proper operation. If you need more information, visit yourdigitaldirectory.com/buildingdirectoryinstall.

# 5.Help

If you need more information, visit yourdigitaldirectory.com/buildingdirectoryinstall, call our office at (702) 331-2033, or email us at <a href="mailto:support@yourdigitaldirectory.com">support@yourdigitaldirectory.com</a>



## ADA COMPLIANCE

4 MAX X > 27 PLEASE CHECK WITH ADA.GOV FOR MOST UP TO DATE INFO ADA TOUCHSCREEN REACH PLEASE CHECK WITH ADA.GOV FOR MOST UP TO DATE INFO

